



Clinical Supervisor - ADC

Details

Job ID : 402

Title : Clinical Supervisor - ADC

Job Code : 1306

Salary : \$3,338.00 (Monthly)

Grade : 13

Tenured : YES

Job Departments

- Drug Court

Purpose

RESPONSIBLE FOR EVALUATING AND ENFORCING TREATMENT REGULATIONS, POLCIES AND PROCEDURES OF THE DRUG COURT PROGRAM. PROVIDE ONGOING MONITORING, SUPERVISION, CONSULTATION AND TRAINING TO ALL STAFF INVOLVED WITH TREATMENT AND CASE MANAGEMENT OF DRUG COURT PARTICIPANTS. CONDUCT GROUP COUNSELING FOR THE DRUG COURT PROGRAM.

Required Qualifications

Education : 4 Year College Degree in Related Field

Education Substitute : None

Experience : 2 Years of Related Experience

Job Required Knowledge

- KNOWLEDGE OF SUBSTANCE ABUSE TREATMENT AND RELATED COMMUNITY RESOURCES
- 4 YEAR COLLEGE DEGREE MUST BE IN COUNSELING, PSYCHOLOGY, SOCIAL WORK OR RELATED FIELD
- CADC, LCSW, LICENSED PSYCHOLOGIST, CERTIFIED PROFESSIONAL COUNSELOR, OR OTHER MEETING THE
- REQUIREMENTS OF 908KAR1:370(8) SECTION 8
- MUST HAVE COMPLETED 12 HOURS OF SPECIALIZED TRAINING IN CLINICAL SUPERVISION AND 12 HOURS OF
- SPECIALIZED CASE MANAGEMENT TRAINING
- 2 YEARS RELATED EXPERIENCE MUST INCLUDE 2 YEARS SUPERVISORY EXPERIENCE POST CADC CERTIFICATION

Job Skills/Abilities

- BASIC COMPUTER SKILLS
- COMMUNICATION SKILLS
- MUST BE ABLE TO ORGANIZE AND PRIORITIZE TASKS AS REQUIRED
- ABILITY TO MAINTAIN UTMOST CONFIDENTIALITY OF INFORMATION RELATED TO THE COURSE OF EMPLOYMENT

Job Preferred Knowledge

- KNOWLEDGE OF THE CRIMINAL JUSTICE SYSTEM

Job Duties

- REVIEW REPORTS FROM TREATMENT STAFF TO ENSURE COMPLIANCE WITH POLICIES AND PROCEDURES
- PARTICIPATE IN COUNSELING AND TREATMENT OF PARTICIPANTS
- KEEPING UPDATED ON THE LATEST SUBSTANCE ABUSE RELATED LITERATURE, PRACTICES, AND INTERVENTIONS AND DISSEMINATING THE INFORMATION TO STAFF INVOLVED WITH THE TREATMENT AND CASE MANAGEMENT OF DRUG COURT PARTICIPANTS
- PROVIDE QUALITY ASSURANCE WITHIN THE PROGRAM AND FOR FACILITIES TO WHICH PARTICIPANTS ARE REFERRED
- REVIEW, MAINTAIN, AND ENSURE THAT CASE FILES ARE ORGANIZED, CURRENT, AND MEET ALL REQUIREMENTS OF 908 KAR 1:370 LICENSING PROCEDURES AND STANDARDS FOR PERSONS AND AGENCIES OPERATING NON-MEDICAL AND NON-HOSPITAL BASED ALCOHOL AND OTHER DRUG ABUSE TREATMENT PROGRAMS
- ASSIST PROGRAM SUPERVISOR IN THE AREA OF COMMUNITY DEVELOPMENT BY CONSULTING WITH AND MAINTAINING



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Job Duties

- COMMUNICATION AND EFFECTIVE WORKING RELATIONSHIPS WITH SERVICE PROVIDERS AND COMMUNITY AGENCIES
- OTHER DUTIES AS REQUIRED